

**MINUTES OF MEETING  
PALM COAST 145  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Palm Coast 145 Community Development District held a Regular Meeting on May 23, 2023 at 2:00 p.m., at the Hilton Garden Inn Palm Coast Town Center, 55 Town Center Boulevard, Palm Coast, Florida 32164.

**Present at the meeting were:**

David Hansen	Chair
Clifton Fischer	Assistant Secretary
Robert Attack	Assistant Secretary

**Also present were:**

Cindy Cerbone	District Manager
Andrew Kantarzhi	Wrathell, Hunt and Associates, LLC (WHA)
Jamie Sanchez	Wrathell, Hunt and Associates, LLC (WHA)
Jonathan Johnson (via telephone)	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Cerbone called the meeting to order at 2:12 p.m.

Supervisors Hansen, Fischer and Attack were present. Supervisors Beebe and Greene were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Consideration of Revised G-17 Letter**

Ms. Cerbone presented the Revised G-17 Letter. Except for the date being changed, this is identical to the previously approved G-17 Letter.

**On MOTION by Mr. Fischer and seconded by Mr. Hansen, with all in favor, the Revised G-17 Letter, was approved.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-01, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date**

Ms. Cerbone presented Resolution 2023-01. She reviewed the proposed Fiscal Year 2024 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2023 budget, and explained the reasons for any changes.

**On MOTION by Mr. Atack and seconded by Mr. Fischer, with all in favor, Resolution 2023-01, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 22, 2023 at 2:00 p.m., at the Hilton Garden Inn Palm Coast Town Center, 55 Town Center Boulevard, Palm Coast, Florida 32164; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-02, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date**

This item was deferred.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-03, Providing for the Appointment of a Records Management Liaison Officer; Providing the Duties of the Records Management Liaison Officer; Adopting a**

**Records Retention Policy; Determining the Electronic Record to be the Official Record; and Providing for Severability and an Effective Date**

Ms. Cerbone presented Resolution 2023-03.

**On MOTION by Mr. Atack and seconded by Mr. Hansen, with all in favor, Resolution 2023-03, Providing for the Appointment of a Records Management Liaison Officer; Providing the Duties of the Records Management Liaison Officer; Adopting a Records Retention Policy; Determining the Electronic Record to be the Official Record; and Providing for Severability and an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-04, Designating the Primary Administrative Office and Principal Headquarters of the District; Designating the Location of the Local District Records Office; and Providing an Effective Date**

This item was deferred.

**EIGHTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of April 30, 2023**

Ms. Cerbone presented the Unaudited Financial Statements as of April 30, 2023.

**On MOTION by Mr. Fischer and seconded by Mr. Atack, with all in favor, the Unaudited Financial Statements as of April 30, 2023, were accepted.**

**NINTH ORDER OF BUSINESS**

**Approval of June 28, 2022 Public Hearing and Regular Meeting Minutes**

Ms. Cerbone presented the June 28, 2022 Public Hearing and Regular Meeting Minutes.

**On MOTION by Mr. Atack and seconded by Mr. Hansen, with all in favor, the June 28, 2022 Public Hearing and Regular Meeting Minutes, as presented, were approved.**

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: Kutak Rock LLP**

There was no report.

**B. District Engineer: Terra-Max Engineering, Inc.**

There was no report.

**C. District Manager: Wrathell, Hunt and Associates, LLC**

- **0 Registered Voters in District as of April 15, 2023**
- **NEXT MEETING DATE: June 27, 2023 at 2:00 PM**
  - **QUORUM CHECK**

The next meeting will be on June 27, 2023, unless cancelled.

**ELEVENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**TWELFTH ORDER OF BUSINESS**

**Public Comments**

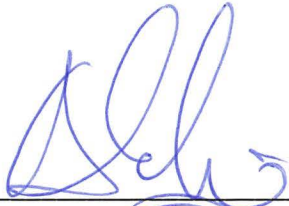
There were no public comments.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

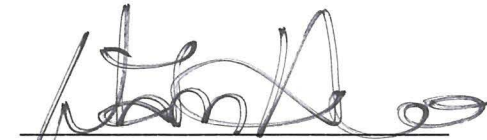
**On MOTION by Mr. Fischer and seconded by Mr. Atack, with all in favor, the meeting adjourned at 2:20 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



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Secretary/Assistant Secretary



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Chair/Vice Chair