

**MINUTES OF MEETING
PALM COAST 145
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Palm Coast 145 Community Development District held a Public Hearing and Regular Meeting on August 27, 2024 at 2:00 p.m., at the Flagler County Government Services Building, 1769 E. Moody Blvd., Bldg. 2, 1st Floor Conference Room, Bunnell, Florida 32110.

Present were:

David Hansen	Chair
Robert Attack	Assistant Secretary
Clifton Fischer	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Andrew Kantarzhi (via telephone)	Wrathell, Hunt and Associates, LLC (WHA)
Bennett Davenport (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 3:17 p.m. She noted the delayed start of the meeting and indicated that no members of the public arrived between the published time and the commencement of the meeting.

Supervisors Hansen, Fischer and Attack were present. Supervisors Green and Beebe were not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

**Public Hearing on Adoption of Fiscal Year
2024/2025 Budget**

- A. Proof/Affidavit of Publication**
- B. Consideration of Resolution 2024-08, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending**

September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date

Ms. Cerbone presented Resolution 2024-08. She reviewed the proposed Fiscal Year 2025 budget, highlighting any increases, decreases and adjustments, compared to the Fiscal Year 2024 budget, and explained the reasons for any changes. This is a Landowner-funded budget, with expenses funded as they are incurred.

On MOTION by Mr. Fischer and seconded by Mr. Hansen, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Mr. Fischer and seconded by Mr. Atack, with all in favor, the Public Hearing was closed.

On MOTION by Mr. Fischer and seconded by Mr. Atack, with all in favor, Resolution 2024-08, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Fiscal Year 2025 Budget Funding Agreement

Ms. Cerbone presented the Fiscal Year 2025 Budget Funding Agreement.

On MOTION by Mr. Atack and seconded by Mr. Hansen, with all in favor, the Fiscal Year 2025 Budget Funding Agreement, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-06, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025 and Providing for an Effective Date

Ms. Cerbone presented Resolution 2024-06. The following change was made to the Fiscal Year 2025 Meeting Schedule:

DATES: Delete November and December 2024 Regular Meetings

On MOTION by Mr. Hansen and seconded by Mr. Atack, with all in favor, Resolution 2024-06, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025, as amended and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2024-03, Designating the Location of the Local District Records Office and Providing an Effective Date

This item was deferred.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2024-07, Electing and Removing Officers of the District and Providing for an Effective Date

Ms. Cerbone presented Resolution 2024-07. The following nomination was made:

Andrew Kantarzhi Assistant Secretary

No other nominations were made:

This Resolution removes the following from the Board:

Daniel Rom Assistant Secretary

The following prior appointments by the Board remain unaffected by this Resolution:

David Hansen	Chair
Michael Beebe	Vice Chair
Franklin J. Green	Assistant Secretary
Clifton Fischer	Assistant Secretary
Robert Atack	Assistant Secretary
Craig Wrathell	Secretary
Cindy Cerbone	Assistant Secretary
Craig Wrathell	Treasurer
Jeff Pinder	Assistant Treasurer

On MOTION by Mr. Atack and seconded by Mr. Green, with all in favor, Resolution 2024-07, Electing, as nominated and Removing Officers of the District and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Goals and Objectives Reporting [HB7013 -Special Districts Performance Measures and Standards Reporting]

Ms. Cerbone presented the Memorandum detailing this new requirement and explained that newly adopted legislation requires special districts to establish goals and objectives annually and develop performance measures and standards to assess the achievement of the goals and objectives, publish an annual report on its website detailing the goals and objectives achieved, the performance measures and standards used, and any goals or objectives that were not achieved. District Management and District Counsel collaborated on identifying Community Communication and Engagement, Infrastructure and Facilities Maintenance, and Financial Transparency and Accountability as the key categories to focus on for Fiscal Year 2025 and develop statutorily compliant goals for each.

Ms. Cerbone presented the Performance Measures/Standards & Annual Reporting Form developed for the CDD and explained how the CDD will meet the goals.

On MOTION by Mr. Atack and seconded by Mr. Fischer with all in favor, the Goals and Objectives and the Performance Measures/Standards & Annual Reporting Form, were approved.

NINTH ORDER OF BUSINESS

Consideration of Outstanding Financing Matters

There was nothing to report.

TENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of July 31, 2024

Ms. Cerbone presented the Unaudited Financial Statements as of July 31, 2024.

On MOTION by Mr. Fischer and seconded by Mr. Hansen, with all in favor, the Unaudited Financial Statements as of July 31, 2024, were accepted.

ELEVENTH ORDER OF BUSINESS

Approval of May 28, 2024 Regular Meeting Minutes

Ms. Cerbone presented the May 28, 2024 Regular Meeting Minutes.

On MOTION by Mr. Atack and seconded by Mr. Hansen, with all in favor, the May 28, 2024 Regular Meeting Minutes, as presented, were approved.

TWELFTH ORDER OF BUSINESS

Staff Reports

- A. **District Counsel: Kutak Rock LLP**
- B. **District Engineer: Terra-Max Engineering, Inc.**

There were no District Counsel or District Engineer reports.

- C. **District Manager: Wrathell, Hunt and Associates, LLC**

- **NEXT MEETING DATE: September 24, 2024 at 2:00 PM**
 - **QUORUM CHECK**

The next meeting will be on September 24, 2024, unless cancelled.

THIRTEENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

FOURTEENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

FIFTEENTH ORDER OF BUSINESS

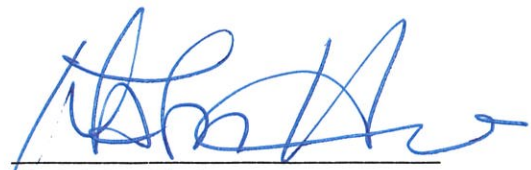
Adjournment

On MOTION by Mr. Atack and seconded by Mr. Hansen, with all in favor, the meeting adjourned at 3:24 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary Assistant Secretary



Chair/Vice Chair